

# International Student Enrolment Form



## STUDENT DETAILS

Guidelines for completing the forms: Always use BLOCK CAPITALS. Complete as much of the form as possible. All dates should be in the format of dd/mm/yyyy e.g. 8 March 2010 or 8/03/2010

Title	Miss Ms Mrs Mr	Male	<input type="checkbox"/>	Female	<input type="checkbox"/>
Family Name	<input type="text"/>	Passport Number	<input type="text"/>		
Given Name	<input type="text"/>	Ethnicity	<input type="text"/>		
Home Address	<input type="text"/>		First Language	<input type="text"/>	
	<input type="text"/>		Present School/ College University	<input type="text"/>	
	<input type="text"/>		Present Class/Course	<input type="text"/>	
Country	<input type="text"/>	Date of Birth	<input type="text"/>		
Phone	<input type="text"/>	Please attach passport size photograph here	<input type="text"/>		
Email	<input type="text"/>				
Country of permanent residence	<input type="text"/>				
Country of citizenship	<input type="text"/>				

Have you ever attended any other educational institution in New Zealand YES  NO

If Yes, please state When and Where

Do you have any allergies or medical conditions? YES  NO

If Yes, please list:

### For Office Use Only

Course Start Date	<input type="text"/>	End Date	<input type="text"/>
NZQA ID #	<input type="text"/>	Public Trust ID #	<input type="text"/>
Take 2	<input type="text"/>	Entered into MYOB	<input type="text"/>
Student ID #	<input type="text"/>	Course Code	<input type="text"/>

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## COURSE SELECTION (please select which course you wish to enrol in)

<input type="checkbox"/>	SEWING - National Certificate in Full Garment Construction (NZQA Level 3 - 22 weeks)	NZ\$ 6,500
<input type="checkbox"/>	FASHION DESIGN - National Certificates in Clothing Manufacture (NZQA levels 3 and 4 - 42 weeks)	NZ\$11,500
<input type="checkbox"/>	COMPUTING - National Diploma in Computing (NZQA Level 5 - 42 Weeks full time)	NZ\$12,500

What is your preferred study start date?

*(please use DD/MM/YYYY format)*

Please describe any relevant background to support your application (EG: sewing or computing ability):

What is your future career aspiration?

Do you anticipate this course will help you in your chosen career?

YES

NO

## FEES

(✓)

		NZ \$	TOTAL NZ \$
<input checked="" type="checkbox"/>	Course Fee	See above	
<input type="checkbox"/>	Home stay placement fee (one off) AND	\$240	
<input type="checkbox"/>	Home stay Accommodation Fees (per week accommodation is required)	NZ \$240 x _____ weeks	
<input type="checkbox"/>	Airport Greet and Transfer fee (one off - complete section below)	NZ\$95	
<b>Total Payment Due</b>			

If you require the Auckland airport greet and transfer service please complete this following:

Flight Number/Airline

Date and time of Arrival

## ENGLISH LANGUAGE STANDARDS

State the name of the English test you have sat and the score (attach a certified copy of the English language results sheet).

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## ACADEMIC QUALIFICATIONS

State the name of your highest academic qualification and/or the qualification you are currently enrolled in and the date you expect to get your results.

Attach photocopies of your academic results for the last two years translated into English.

- Copies of a recent school report and any details of qualifications should accompany this application. Please ensure that DAS is advised of any change in the details supplied.

## ACCEPTANCE OF TERMS

This application form must be signed by a parent or guardian when the student is under the age of 20.

**DECLARATION:** As at September 2011, every attempt was made to present accurate information in this application form. DAS International Academy (NZ) reserves the right to change without notice programmes, terms and conditions both before and after student's admission. For the most up to date fees and course information, please refer to our website [www.dastraining.co.nz](http://www.dastraining.co.nz).

- I / we declare that the information provided in this enrolment application is true and correct.
- I / we agree to the use (including disclosure) of the above information by the Staff of DAS for any purpose related to the education or well-being of the Student concerned.
- I / we agree to abide by the contract of Enrolment.
- I / we agree that DAS (IA) may contact the Students current/previous school in order to obtain or verify information relating directly to this enrolment.
- I / we authorise DAS (IA) to collect, hold and use information about the named applicant for educational and welfare purposes, subject to the provision of the Privacy Act 1993.

Signature of applicant

Signature of Parent/Legal Guardian

*(If student is under the age of 20 years)*

Date:

\_ / \_ / \_

**Deposit the total amount payable  
(in NZ or US Dollars) to:**

DAS Training - Student Fee Trust Account  
Public Trust

Bank of New Zealand  
North End Branch  
100 Lambton Quay  
Wellington 6011

**SWIFT CODE: BKNZNZ22**

**BSB: 020536**

**Account no: 02-0536-0305865-01**

**Ref code: 6853471 and your surname**

**Checklist of supporting documents** (✓)

Passport sized photo of yourself  
*(attached on front page)*

Photocopy of the ID page of passport

Certified copy of English language results

Certified copies of academic results for the last two years


## CONTRACT OF ENROLMENT

Enrolment is subject to availability of places within DAS (IA). If DAS (IA) reserves a place for a student and offers enrolment, then subject to payment, this contract of enrolment is binding as a contract on DAS and the applicant(s).

### REFUND POLICY

#### Cancellation / Withdrawal

Withdrawal Policy Within 10 Days Of The Start Of The Course

1. Students may withdraw from the course with written notification to the Student Support Officer within the first seven training days from the course start date.
2. Students doing so will have course fees returned to the student within 7 days of the withdrawal.
3. An administration cost may be deducted from the fees of 10% or to a maximum of \$500. (Refer to student prospectus).
4. Accommodation service only - early termination fees are \$480 and 10% of the remainder of the outstanding accommodation fee.

Students must be advised of this policy when attending Induction. An overview of the policy must be within the Student Handbook (refer to Handbook). Refunds

- If DAS (IA) withdraws an Offer of Place, or is unable to offer the course, all tuition fees are fully refundable
- Where a conditional offer of place is made and the academic condition is not met, the tuition fees paid for the course will be refunded in full
- In the event of a withdrawal from a course, DAS (IA) must be reimbursed for any fees, which have been paid or incurred by DAS (IA) or other representatives. Where DAS (IA) refunds the tuition fees, the students representative / students agent fees will be deducted from the refund. The cost of any addition services that were completed prior to withdrawal will also need to be retained.

#### Payment of refunds

- Refunds will be made by bank draft / telegraphic transfer in NZ dollars or foreign currency equivalent at the time of the refund
- The Bank draft / telegraphic transfer will be made out to the person DAS (IA) originally received the fees from and sent to the students home country address, unless other arrangements have been approved by the Academic Registrar.

#### Medical and Travel insurance

International students must have appropriate and current medical and travel insurance while studying. This must be organised at your cost and is not included in the fees. It is required before you commence study

### INCREASING OF FEES

DAS (IA) reserves the right to amend its fees. For the most up to date fees, please email directly to [dasinfo@dastraining.co.nz](mailto:dasinfo@dastraining.co.nz)

### HOME STAY ACCOMMODATION

Immigration requires that students pay upfront for the length of study. Transport to and from DAS is not included.

### INFRINGEMENT OF RULES OR LAWS

If a student does not comply with DAS (IA) (as amended from time to time), DAS (IA) reserves the right to suspend or expel the student. No refund of fees will be made

### LIABILITY

To the fullest extent permitted by the Consumer Guarantees Act 1993 or otherwise at law or in equity, the college shall under no circumstances be liable to the student or applicants or any other person for direct or indirect or consequential loss or damage of any kind arising out of or attributable to any breach by DAS (IA) of its obligations under the contract of Enrolment, negligence on the part of DAS (IA) or any act or thing done or not done by DAS (IA) and for the purposes of this Contract of Enrolment consequential loss shall include (without limitation), loss of income or profit and loss or damage to persona or property.

### OBLIGATION BY DAS INTERNATIONAL ACADEMY (NZ)

DAS (IA) undertakes to provide tuition as set down from time to time in the prospectus. DAS (IA) may decline to offer a subject if there are insufficient students wishing to study it or there is no staff member available to teach the course. In such cases, every effort will be made to find a replacement teacher or to offer courses through another training provider. At times, it may also be necessary to close the roll in a subject if it is deemed to be full by the Director of the company.

### PRIVACY ACT

The information collected by DAS (IA) during the enrolment process and during the period in which the student is enrolled at DAS (IA) is intended for use in connection with the education and well-being of the student and may be used by any of the staff of DAS (IA) or consultant to DAS (IA) or government department (NZQA, MOE) in connection with that purpose. You have right of access to and correction of the personal information collected by DAS (IA).

### GOVERNING LAW

This contract shall be governed by and construed in accordance with the laws of New Zealand.